

Health & Wellbeing Board

Date: Tuesday, 29th January, 2019

Time: 10.00 am

Venue: Brunswick Room - Guildhall, Bath

Members: Dr Ian Orpen (Member of the Clinical Commissioning Group), Councillor Vic Pritchard (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Mike Bowden (Bath & North East Somerset Council), Mark Coates (Liverty), Tracey Cox (Clinical Commissioning Group), Debra Elliott (NHS England), Alex Francis (The Care Forum – Healthwatch), Nicola Hazle (Avon and Wiltshire Partnership Trust), Steve Kendall (Avon and Somerset Police), Bruce Laurence (Bath & North East Somerset Council), Kirsty Matthews (Virgin Care), Stuart Matthews (Avon Fire and Rescue Service), Councillor Paul May (Bath and North East Somerset Council), Professor Bernie Morley (University of Bath), Laurel Penrose (Bath College), Jermaine Ravalier (Bath Spa University), James Scott (Royal United Hospital Bath NHS Trust), Dr Andrew Smith (BEMS+ (Primary Care)), Sarah Shatwell ((VCSE Sector) - Developing Health and Independence), Jane Shayler (Bath & North East Somerset Council) and Elaine Wainwright (Bath Spa University)

Observers: Cllrs Tim Ball and Eleanor Jackson

Other appropriate officers
Press and Public



Marie Todd

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NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control. Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators. We request that those filming/recording meetings avoid filming public seating areas, children, vulnerable people etc; however, the Council cannot guarantee this will happen.

The Council will broadcast the images and sounds live via the internet www.bathnes.gov.uk/webcast. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. **Emergency Evacuation Procedure**

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. **Supplementary information for meetings**

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

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A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING - 25 SEPTEMBER 2018 (Pages 7 - 12)

To confirm the minutes of the above meeting as a correct record.

8. LOCAL INDUSTRIAL STRATEGY (Pages 13 - 16)

The purpose of this item is to inform the Health & Wellbeing Board of the purpose of the West of the England Industrial Strategy, and outline the points of interest to board members, with a recommendation that the board provides a consultation response for the draft strategy on its release in May 2019.

10.10am – 25 minutes – Duncan Kerr

9. B&NES AUTISM SERVICES SELF-ASSESSMENT - DECEMBER 2018 (Pages 17 - 34)

This report provides an overview of the recently completed Autism Self-Assessment detailing local progress in the implementation of the national Autism Strategy, highlighting key areas of strength and need for improvement, and identifying future priorities for the commissioning and provision of services to children and adults with Autism.

10.35am – 20 minutes – Mike MacCallam

10. HEALTH PROTECTION BOARD ANNUAL REPORT 2017/18 (Pages 35 - 84)

The Board is asked to note the annual report of the Health Protection Board for 2017/18 and to support the recommended priorities for the Health Protection Board in 2018/19.

10.55am – 25 minutes – Rebecca Reynolds

11. NHS PLANNING GUIDANCE AND LONG TERM PLAN UPDATE

To receive a presentation regarding NHS Planning Guidance including an update on the Long Term Plan.

11.20am – 20 minutes – Tracey Cox

12. COMMUNITY ASSET BASED APPROACH TO HEALTH AND WELLBEING (Pages 85 - 90)

This item builds on initial discussions by the Health and Wellbeing Board in a development session on community asset based approaches to health and wellbeing. It presents a draft Statement of Commitment for consideration and further discussion.

11.40am – 25 minutes – Bruce Laurence/James Carlin

13. 3 CONVERSATIONS MODEL OF CARE - PROGRESS REPORT

To receive a presentation giving an update regarding the 3 conversations model of care.

12.05pm – 25 minutes - Natalie Steadman/Helen Wakeling

14. DATE OF NEXT MEETING

To note that the next meeting will take place on Tuesday 19 March 2019 at 10.30am.

15. CLOSING REMARKS

The Chair will close the meeting.

12.30pm – 5 minutes – Cllr Vic Pritchard

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.